



Inner North East Community Committee

Chapel Allerton, Moortown, Roundhay

Meeting to be held in BAME Health & Wellbeing Hub, Reginald Terrace, Leeds LS7 3EZ

Monday, 5th March, 2018 at 7.00 pm

Councillors:

J Dowson	- Chapel Allerton;
M Rafique	- Chapel Allerton;
E Taylor (Chair)	- Chapel Allerton;
R Charlwood	- Moortown;
S Hamilton	- Moortown;
A Sobel	- Moortown;
G Hussain	- Roundhay;
C Macniven	- Roundhay;
E Tunnicliffe	- Roundhay;

Please Note: At 6.00 pm a workshop with local Councillors, residents and partner organisations will be held on the theme of the Inner North East Community Committee 2017/18 Engagement and Activity





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East North East Area Leader: Jane Maxwell Tel: 336 7627

*Images on cover from left to right:
Chapel Allerton - Chapeltown Big C; Chapel Allerton tree
Moortown - Moortown Corner Shops; Gledhow Valley Woods
Roundhay – Oakwood Clock; Roundhay Park*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			WELCOME AND INTRODUCTIONS APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).	
2			EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-	
3			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct	
5			APOLOGIES FOR ABSENCE To receive any apologies for absence	
6			OPEN FORUM In accordance with Paragraphs 4:16 and 4:17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	
7			MINUTES OF THE PREVIOUS MEETING To confirm as a correct record the minutes of the previous meeting held 4 th December 2017 (Copy attached)	1 - 6
8			MATTERS ARISING To note any matters arising from the minutes.	
9	Chapel Allerton; Moortown; Roundhay		DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2018/2019 To consider the report of the City Solicitor seeking consideration of proposed dates, times and venues for Inner North East Community Committee Meetings 2018/2019 (Report attached)	7 - 10

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10	Chapel Allerton; Moortown; Roundhay		INNER NORTH EAST COMMUNITY COMMITTEE - COMMUNITY ENGAGEMENT ACTIVITY To consider the report of the ENE Area Leader, submitted in support of the Workshop session and encourage discussion on the engagement activity of the Inner North East Community Committee. The report also provides examples of engagement activity currently employed by INE Community Committee and includes questions and discussion points for the informal workshop to consider. (Report attached)	11 - 14
11	Chapel Allerton; Moortown; Roundhay		WELLBEING BUDGET REPORT To consider the report of the East North East Area Leader setting out the Inner North East Community Committee Wellbeing budget. (Report attached)	15 - 24
12	Chapel Allerton; Moortown; Roundhay		INNER NORTH EAST - YOUTH ACTIVITY FUND (YAF) SUMMER ACTIVITIES 2017/18 To consider the report of the ENE Area Leader providing feedback and information on the Summer Activities that were funded by the Inner North East Community Committee using Youth Activity Funding (YAF) in 2017/18. The report also provides an update on the Inner North East Youth Summit which took place on 17th January 2018 in order to consult local young people on what activities they would like to see in the area. (Report attached)	25 - 40
13	Chapel Allerton; Moortown; Roundhay		COMMUNITY COMMITTEE UPDATE REPORT To consider the report of the ENE Area Leader update on the work programme of Inner North East Community Committee, its recent successes and current challenges (Report attached)	41 - 48

Item No	Ward/Equal Opportunities	Item Not Open		Page No
14			COMMUNITY COMMENT To receive any feedback or comments from members of the public on the reports presented to this Community Committee meeting. A time limit for this session has been set at 10 minutes. Due to the number and nature of queries it will not be possible to provide responses immediately at the meeting. However, members of the public shall receive a formal response within 14 working days.	
15			DATE AND TIME OF NEXT MEETING To note the date and time of the next formal meeting is proposed as Monday 2nd July 2017 at 7.00 pm (with an informal workshop to be held at 6.00 pm) Please Note: At 6.00 pm a workshop with local Councillors, residents and partner organisations will be held on the theme of the Inner North East Community Committee 2017/18 Engagement and Activity. Please refer to agenda item 10 in support of the discussions. MAP OF VENUE <u>Third Party Recording</u> Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties – code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.	49 - 50

INNER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 4TH DECEMBER, 2017

PRESENT: Councillor G Hussain in the Chair

Councillors R Charlwood, S Hamilton,
C Macniven, M Rafique and E Tunnicliffe

Approximately 25 representatives of the local community, organisations and stakeholders attended the meeting.

33 Election of the Chair

Councillor G Hussain reported that the Chair, Councillor E Taylor was unwell and had sent her apologies for the meeting. Members wished Councillor Taylor well and

RESOLVED – That Councillor G Hussain was elected Chair of the meeting.

34 Chairs Opening Remarks

The Chair welcomed all present to the formal meeting and brief introductions were made.

The Chair led the meeting in expressing condolences to the families and friends of the victims of a fatal accident on Stonegate Road, 25th November 2017. The work of the police officers and first responders at the scene was commended by the Committee.

35 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

36 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

37 Late Items

There were no late items of business.

38 Declarations of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interest.

39 Apologies for Absence

Apologies for absence were received from the Chair, Councillor E Taylor and from Councillors Dowson and Sobel.

40 Open Forum

Under the provisions of paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules (Open Forum), the following matter was raised: Save Moor Allerton Hall Primary School Group – Helen Simpson, representing the Group, highlighted concerns over a proposal to merge the school with Allerton Grange to create one through-school in the locality. She reported on local opposition to the proposal, including concerns over

safeguarding across a split school site, size and scale of the through-school; highways and traffic management and the timescale for implementation. The Group also had concern over the impact of the changes on the performance of the schools as Ofsted had categorised both as “Requires Improvement” and the Group felt the proposal distracted from the improvement focus. The Community Committee thanked Ms Simpson for her representation on behalf of the Group and

RESOLVED –

- a) To note the contents of the representation
- b) To ensure that the representation is deferred to the Executive Member with responsibility for Children & Families and the Director of Children & Families with a request that the Director respond directly to the Group

41 Minutes of the previous meeting

RESOLVED – To approve the minutes of the previous meeting held 18th September 2017 as a correct record.

42 Matters Arising

Minute 28 – Clusters and Appointments – In response to a query over whether any of the Children’s Services Clusters had met, Councillor Rafique reported that he had attended a meeting of the 2Gether Cluster, which met approximately every 3 months. Councillor Macniven confirmed that she had attended a recent ARM Cluster meeting.

43 Leeds Health and Care Plan: Inspiring Change through Better Conversations with Citizens

Further to minute 60 of the INE CC meeting held 9th March 2017, the Chief Officer, LCC Health Partnerships, submitted a report providing an overview of the progress made in shaping the Leeds Health & Care plan following on from the March meeting. The report considered proposals made to date and sought support for a shift in services towards better prevention and a more social model of health.

The report had formed the basis for discussions held during the informal workshop session led by Nigel Gray, Paul Bollom and Helen Haywood GP held to the formal meeting. Approximately 25 representatives from the local community, organisations and stakeholders had attended and the themes discussed would be incorporated into the consultation responses to the developing Leeds Health & Care Plan. The focus of the discussions included:

- The need for more prevention awareness
- Greater engagement with the public and clarity about the developing Plan and future finances for the health & care service
- Greater understanding of the role pharmacies can have in community healthcare and encouraging uptake
- Consideration of asset space and the impact of changes on communities
- The role of technology and connectivity in future health & care services and this approach needed to improve, with security and choice being issues to consider as not everyone utilises ICT at the same level

- The role of health & care staff and the opportunities for ‘making every contact count’

RESOLVED

- a) That the contents of the report and the information provided on the workshop discussions be noted
- b) To support the updated Leeds Plan as a basis for conversation with citizens on the future of health and care.
- c) To actively support widespread conversation and discussion of the Leeds Plan and narrative to encourage feedback and comment.
- d) To support the emerging model of Local Care Partnerships and actively engage with their development in their communities.

44 Transport Conversation update - Public Transport Investment programme (£173.5m), Inner North East update, and Leeds Transport Strategy development

Further to minute 33 of the meeting held 19th September 2016, the Chief Officer, Highways & Transportation, submitted a report which provided an update on the Transport Conversation, including information specific to the Inner North East area and updates on the £173.3 m Public Transport Investment programme and Leeds Transport Strategy development.

Gary Bartlett, Chief Officer Highways & Transportation, presented the report which provided an update on the progress made since the previous presentation and workshop at Inner North East CC in Autumn 2016. The report provided information on how the feedback from previous Conversation exercise had shaped the developing plan to spend the £174m fund granted by Central Government to Leeds for transport infrastructure. Tom Gifford, METRO, also attended the meeting.

Overall, information gathered from respondents showed that the car was still favoured over bus/train transport, some had indicated they may consider other transport if buses/trains were improved. There had been 700 respondents from the Inner North East CC area, and their top priorities included better value/service/reliability in the bus service; improved cycle facilities and park & ride in this part of the city. Other issues identified included the economic pressures and benefits, emerging clean air zone, move away from car domination in the city centre and putting pedestrians and cyclists first.

Additionally, Central Government required the £174m to be spent by 2021, so work was progressing on the following short term schemes which impacted on the Inner North East area:

- East Leeds Orbital Road
- Route 36 bus stops
- Examining possible review of A61
- Considering Park & Ride scheme in the northern quadrant
- Cycle way infrastructure

Tom GIFFORD, METRO, then addressed the meeting seeking to identify the transport priorities for the INE CC area and how the £174m should be

Draft minutes to be approved at the meeting
to be held on Monday, 5th March, 2018

targeted. He acknowledged the general experience of unreliability, long journeys and cost of current bus provision in Leeds and focussed on two development proposals within the Transport Strategy:

Transport Hubs - £8m allocated from the £174m to develop Transport Hubs city wide, three had been identified so far including Moortown Corner
'Connecting Communities' - £5m had been allocated to this initiative, and the consultation sought views on the type of transport solutions preferred and the places within the city which could benefit from better connectivity.

During discussions, the following issues were considered:

- Acknowledged the improvements and investment made by First Bus in 284 new 'greener' buses. The introduction of the Clean Air Zone will be vital for air quality and health improvement and discussions with other bus operators were ongoing to achieve additional improved bus stock.
- Consideration of an 'Oyster card' smart ticketing scheme was suggested to allow travellers the opportunity to purchase tickets prior to their journey. Transport for the North and the West Yorkshire Combined Authority were working on this issue
- King Lane roundabout and the impact of this junction on stacking traffic on all routes and bus journeys. The close proximity of residences reduced the possibilities for works to improve the roundabout - such as road widening. Highways technicians were working towards a solution to address the heavy traffic flow through the area
- Bus provision and the night-time economy. Members noted the view that reduced services at night did not support the growing Leeds night-time economy, or shift-workers. However night -time services were dependant on commercial needs
- Bus provision and connectivity. The need for City Circular buses was identified to better connect the city's communities
- Service efficiency – One Member reported on the Edinburgh city bus service which provided an example of an efficient service with routes across and around the city. The service was cash only, with no change given and was well supported by users. The service was also municipally run
- Consultation with Leeds Bradford International Airport to ensure that any new transport links supported the airport's growth and accessibility whilst addressing visitor's use of local/residential roads as rat-runs to the airport.
- New Railway Stations - It was noted that respondents to the consultation so far had expressed support for a rail link with the airport, and discussions were ongoing regarding an additional station on the Leeds-Harrogate rail line. Three new stations had been identified and work with Network Rail was ongoing to pursue their development. Although it was not expected that Network Rail could deliver these by the 2021 deadline, LCC was committed to progressing their development as far as possible in readiness for their completion in 2022/23
- One Member reported on the need for a Park & Ride scheme in the north east of the city, commuter on street parking was prevalent in the

residential areas of the Chapeltown, Chapel Allerton and Harehills areas of the city

- Acknowledgement that bus patronage had decreased during the last 30 years, however the city had grown and more people travelled into the city.
- A review of fare pricing/minimum was requested, as residents of the Chapeltown area paid a minimum fee of £2.00 to travel into the city. In other areas of the city, passengers travelling the same or shorter distance into town were charged lower minimum fares.
- City walking. Development of a clear and simplified pedestrian route into the City was identified. Currently pedestrians from the INE area tackled multiple lanes of traffic to access the city via Sheepscar
- Moortown Corner – Members welcomed the plans to improve the area, and requested further details on what could be achieved. It was agreed that local Ward Councillors would meet with Highways & Transportation officers to discuss viable proposals in the first instance, before wider consultation took place.

The Community Committee thanked officers for their presentation of the feedback from the Transport Consultation and

RESOLVED –

- a) To note the feedback from the Transport Conversation and its input into the £173.5m public transport improvements and informing a wider transport strategy for the City and the Inner East area over the next 20 years.
- b) To note the overall progression of Leeds Transport and £173.5m funding programme in Leeds overall.
- c) To note progression of the major transport schemes within the Inner North East Area.
- d) To note the feedback provided to the West Yorkshire Combined Authority representative at the meeting on the proposals for the Transport Hubs and network proposals.
- e) To note the intention for local ward Members to meet directly with officers to discuss viable proposals on what can be achieved at the proposed Moortown Corner Transport Hub/improvement scheme.

45 Wellbeing Budget Report

Neil Pentelow, Area Officer, presented a report on the current budget position and setting out the Wellbeing and Youth Activity budget arrangements for the Committee. Additionally, the report outlined decisions taken under delegated authority for the area since the last CC meeting. It was noted that no new wellbeing applications had been submitted for consideration at this meeting.

RESOLVED –

- a) To note the current balances for 2017/18 and the spend to date against those budgets as set out in the submitted report and Appendix 1
- b) To note the delegated decisions made since the last meeting of Inner North East Community Committee as outlined in the schedule at paragraph 22 of the submitted report

46 Community Committee Update Report

Neil Pentelow, Area Officer, presented an update on the work programme of the Inner North East CC, its recent successes and challenges. The report also provided an outline of the main issues discussed by the Member advisory sub groups; work undertaken with the Community Champions and some of the Community Events successfully held in the Inner North East CC area since the last meeting.

Neil particularly highlighted the success of the recent 'Young People's Takeover day' at the Reginald Centre and the Volunteer Thankyou Event held on 28th October 2017. Councillor Charlwood expressed thanks on behalf of the Committee to the officers involved in organising the Thankyou Event which had been well received by the 150 attendees

RESOLVED – That the contents of the report and the comments made during discussions be noted.

47 Community Comment

The Chair noted the opportunity for members of the public to give feedback and/or queries on the reports presented during the formal part of the Community Committee meeting, the intention being that written responses would be provided within 14 days. The following comments were raised and discussed:

Transport for Blue Badge Holders – In relation to bus service improvements a comments was made that as the population increases and grows older, more people held Blue Badges and a query was raised over whether Blue Badge Holders could be given relief of fares. The response that a national concessionary fare system was in place which granted free travel to older persons or passengers with specific needs was noted.

Orbital Bus Services – A comment relating to the No.91 bus route and the need to address the flow of traffic which can leave communities on the route without a bus was noted

Bus design – A comment regarding the difficulty of people with mobility issues using buses and/or having to stand when wheel/push chairs were on board was noted

RESOLVED – On this occasion, the comments and queries raised were noted as part of the response to the Transport Consultation.

48 Date and Time of Next Meeting

RESOLVED – To note the date and time of the next formal meeting as Monday 5th March 2017 at 7.00 pm. (with an informal workshop at 6.00 pm)

49 Closing Remarks

Noting that this was the final meeting of 2017, the Chair led Members in wishing everyone a Happy Christmas and Happy New Year.



Report of the City Solicitor

Report to: Inner North East Community Committee (Chapel Allerton; Moortown and Roundhay wards)

Report author: Gerard Watson, Senior Governance Officer, 0113 395 2194

Date: 5th March 2018

For decision

Dates, Times and Venues of Community Committee Meetings 2018/2019

Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2018/2019 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee. In 2017/18, this Committee is scheduled to hold four meetings.
3. To be consistent with the number of meetings being held in 2017/18, this report seeks to schedule four Community Committee business meetings as a minimum for 2018/19. Individual Community Committees may add further dates as they consider appropriate and as the business needs of the Committee require. The proposed schedule has been compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.
4. Members are also asked to note that the schedule does not set out any Community Committee themed workshops, as these will need to be determined by the Committee

throughout the municipal year, as Members feel appropriate. During 2017/18, for those Committees which held workshops, many took place either immediately before or after the Committee meetings. Therefore, when considering proposed meeting arrangements, Members may want to consider whether they wish to adopt a similar approach to the themed workshops in 2018/19, as this could impact upon final meeting times and venues.

5. The following provisional dates have been agreed in consultation with the Area Leader and their team. As referenced earlier, this report seeks to schedule a minimum of four Community Committee business meetings for 2018/19 in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committees require.
6. The proposed meeting schedule for the **formal business meeting** for 2018/19 is as follows:
 - Monday 2nd July 2018 at 7.00 pm
 - Monday 3rd September 2018 at 7.00 pm
 - Monday 3rd December 2018 at 7.00 pm
 - Monday 4th March 2018 at 7.00 pm

Meeting Days, Times and Venues

7. Currently, the Committee meets on a Monday at 7.00 pm - and the proposed dates (above) reflect this pattern.
8. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times and venue arrangements which would maximise the accessibility of the meetings for the community.
9. Inner North East Community Committee has traditionally held a themed **informal workshop** with local residents, partners and stakeholders before the formal business meeting- at 6.00 pm approximately. The Committee is requested to consider whether it wishes to continue with this format.
10. Additionally, the Inner North East Community Committee has previously held it's meetings in rotation throughout the three wards to improve local residents access to the meetings. The Committee is asked to confirm that it wishes to continue this, subject to availability; cost and suitability of venues.

Options

11. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above), or whether any further alternative options are required in terms of the number of meetings, start times or venue arrangements.

Corporate considerations

12a. Consultation and engagement

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule and venue arrangements.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair, the Area Leader and colleagues within Area Support have been consulted.

12b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

12c. Legal implications, access to information and call in

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

13. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. In order to enable the Committee's meeting schedule to feature within the Council diary for 2018/19, Members are requested to agree the arrangements for the same period.

Recommendations

14. Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2018/19 municipal year (as detailed at paragraph 6), in order that they may be included within the Council diary for the same period.
15. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements (as outlined in paragraphs 9 and 10) or whether they would like to request any amendments to such arrangements.

Background information

- Not applicable

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Report of: Jane Maxwell, East North East Area Leader

Report to: Inner North East Community Committee (Chapel Allerton, Moortown, Roundhay wards)

Report author: Neil Pentelow, Area Officer; Tel: 0113 336 7638

Date: 5 March 2018

For Discussion

Inner North East Community Committee – Community Engagement Activity

Purpose of this report

1. The purpose of this report is to accompany the Community Committee Workshop and encourage discussion and input into the engagement activity of the Inner North East Community Committee.

Main Issues

2. The report provides some examples of engagement activity currently employed by the Inner North East Community Committee.
3. The report proposes some questions and discussion points for the Community Committee Workshop.

Background information

Why community engagement is important

4. Community engagement is a broad term used to describe how we communicate, consult, involve and encourage participation from communities. It is about giving people an opportunity to get information and have a greater say and influence what happens in their community and city. It helps people play a more active role in decision making and delivering improvements in their communities.

5. This is also essential to improving services. It helps to unite local people and communities, builds citizenship and community pride. By talking to local people, the council can make sure that good quality services are delivered where they are most needed and tailored to local needs. Feedback is also important as this checks that services are meeting needs and improvements recognised.
6. Community engagement also breaks down barriers and negative views of organisations. The council will become more open and accessible when communities have a better understanding of how it works and take part in decision making at all levels thereby gaining the trust of its citizens. We need to reach out to all of our diverse communities to ensure that the wide variety of views are taken.
7. However we engage with our communities, our engagement activities should be underpinned by these four principles:
 - Involve people at the earliest possible stage;
 - Make the engagement meaningful and honest;
 - Make it easy for everyone to take part;
 - Show everyone the impact the engagement has had.

Current Engagement Activities

8. The Inner North East Community Committee have employed various types of engagement activity over recent years:
 - **Themed Community Committee Workshops** – Attached to the quarterly Community Committee meetings and a particular theme that is sometimes influenced by key messages, policy changes or corporate consultation. Meetings are public and invites are often tailored to ensure that key partners and stakeholders are present. Recent examples of themes include Leeds Health & Care Plan, Leeds Culture Strategy, and the Leeds Inclusive Growth Strategy.
 - **Stand-alone Consultation Events** – Where the Community Committee meetings do not provide a timely opportunity or the right forum to engage on a particular topic, stand-alone consultation events can be used. These are also open events aimed at consulting the whole community or a specific demographic on a key issue, policy or service. Recent examples include Transport Conversation, and Youth Summit.
 - **Online & Social Media** – Digital tools are becoming more important as a way to get information out and to collect views. Online surveys have been used to consult communities on key issues both locally and citywide. Such surveys have been successful in reaching larger numbers and making it easy for the community to access consultation. Surveys can be promoted and supported with social media campaigns, but consideration must always be given to those sections of our communities who do not have digital access and alternatives must be offered.

Recent examples include Transport Conversation, Carr Manor Field Playground consultation, and King Alfreds Fields consultation.

- **Events** – Opportunities to engage with communities can often be provided by events. The Community Committee will look to identify these opportunities either through events that are organised/funded by the Committee or by having a presence at other key local or city events. Simple questionnaires can be used at events to collect views in a way that is voluntary and unintrusive so as not to detract from the event itself. Recent examples include the INE Volunteer Thank You Event.
- **Residents/Community Groups** – Residents associations, Friends Of groups, Neighbourhood Watch groups and other types of community led organisations present an opportunity for the Community Committee to collect views and get messages out to the community. Officers and elected members can work closely with groups, attending meetings or asking them to discuss key issues and provide feedback. As well as benefiting from established groups the Community Committee can support new groups and help promote their activity to increase participation. Recent examples of engagement with local groups include Team Beckhills, Chapeltown Neighbourhood Watch, Impact Residents Association and Newton Park Residents Association, Moortown Community Group, Meanwood Valley Partnership, and Oakwood Tenants and Residents Association.

Conclusion & Workshop Discussion

9. The above are some of the main methods of engagement used by the Community Committee. Some of them work better for specific issues or when trying to engage with certain sections of the community and some of them are employed in some way for all our engagement activity (social media). Whilst we will always try to maximise our community engagement, as with anything there is a finite amount of resource so it is important to get feedback from the community on what they feel works well and where we should be focusing our resources in terms of engagement activity.
10. For the workshop discussion we would like participants to consider any or all of the below questions and discussion points. Positive and negative feedback is welcomed equally and will be used to inform future engagement methods and activity.
 - **Does the community know/understand what the Inner North East Community Committee is and what its role is?**
Promotion / information / communication
 - **When engaging with communities on key issues, what works well and not so well?**
Public meetings / community committee meetings / workshops / community or residents group meetings / online or paper surveys / social media / door knocking / Are we catering for disabled citizens and other hard to reach groups

- **Are Community Events worthwhile and do they provide value for money?**
Valued in the community / positive image / 'feel good' factor / promote diversity / promote cohesion / engagement opportunity
- **Funding – Can the community access funding available from the Community Committee?**
Promotion / awareness / bureaucracy / barriers / process

Recommendations

Members are asked to:

11. Note the content of the report and outcome from the Community Committee Workshop, and consider how this can shape the future engagement activity of the Inner North East Community Committee.



Report of: Jane Maxwell, East North East Area Leader

Report to: Inner North East Community Committee (Chapel Allerton, Moortown, Roundhay wards)

Report author: Neil Pentelow, Area Officer; Tel: 0113 336 7638

Date: 5 March 2018

For Decision

Wellbeing Budget Report

Purpose of this report

1. The purpose of this report is to provide Members of the Inner North East Community Committee with details of its Wellbeing budget.

Main Issues

2. The report sets out the Wellbeing/YAF allocation budget arrangements for the INE Community Committee for 2017/18.
3. The report provides Members with an update on the current position of the 2017/18 revenue and capital budgets for the Inner North East Community Committee.
4. Funding decisions made by delegated decision are included for Members to note.
5. The report proposes the Wellbeing/YAF allocation budget arrangements and headings for the INE Community Committee for 2018/19 for agreement by the Committee.

Background information

Revenue

6. Each of the ten Community Committees receives an annual allocation of revenue funding. The amount of funding for each Community Committee is determined by a

formula based on 50% population and 50% deprivation in each area, which has been previously agreed by the Council's Executive Board.

7. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities; and be unable to cover the costs of the project from other funds.
8. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
9. The allocation of Youth Activity Fund budget has been calculated based on NHS population data of young people aged 8 – 17 living in the Inner North East Community Committee boundaries.
10. As agreed at the March 2017 meeting of the Inner North East Community Committee, once the agreed funding had been allocated to specific budget headings the remaining budget was made available for large grants across the the Inner North East area.
11. Wellbeing fund applications and Youth Activity Fund applications are considered at Wellbeing Advisory Group meetings, a sub group of the Community Committee. This group comprises a nominated Elected Member from each of the wards in the Inner North East Community Committee Area; Chapel Allerton, Moortown and Roundhay.
12. At the time of writing this report, the Inner North East Community Committee Wellbeing allocation for 2018/19 had yet to be agreed pending approval of the Council's budget proposals by Full Council on 21st February 2018. Details of the allocation and breakdown will be contained in a supplementary appendix presented as a late item.
13. A full end of year financial reconciliation will be undertaken in the weeks leading up to the financial year end. This will determine the exact carry forward figures for the YAF, Area-wide Wellbeing and Ward Pots. The Committee will be informed of the carry forward figures and balances on completion of the year end reconciliation.

Area-wide Wellbeing budget

14. As in previous years, it is proposed that the following project costs are top-sliced from the Community Committee's Well-being budget. These are as follows:

Project: Festive lights

Organisation: Communities Team (East North East)

Amount: £16,250

Ward Budgets

15. In 2017/18 and in previous years, each ward (Chapel Allerton, Moortown and Roundhay) has been delegated a budget of £10,000 from the Wellbeing budget. This budget is for projects taking place at a ward level. Applications are subject to an approval process through ward member meetings and may also include cross ward projects. Decisions are taken as a delegated decision and reported to the Community Committee for information. **Members are asked to consider whether the delegated ward budgets will remain at £10,000 for the 2018/19 municipal year.**
16. As agreed at the meeting of the INE Community Committee on 7th March 2017, within the ward budgets allocations, £500 per ward have been made for the provision of community skips. Community skips cost just under £150 each so what we have found is that 3 skips can be provided and then if any further requests are made the budget has to be topped up. It is therefore proposed that the skip allocation is increased slightly for the new municipal year to £600 per ward which would allow the provision of 4 skips for each ward. Any unallocated funding would be returned to the relevant ward pot at the end of the financial year. **Members are asked to consider whether the delegated skip budgets should be set at £600 for the 2018/19 municipal year.**
17. Balances and expenditure are discussed at each relevant Ward Members meeting.

Community Engagement

18. As agreed at the meeting of the INE Community Committee on 7th March 2017, a budget of £1000 has been set aside in 2017/18 to spend on community engagement activities across the Community Committee area. **Members are asked to consider whether the delegated Community Engagement budget will remain at £1,000 for 2018/19.**
19. The funds are to be spent on items such as room hire, refreshments and stationary costs associated with community meetings and the annual volunteer thank you event..

Capital Receipts Programme

20. The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. The key feature of the scheme is that 20% of each receipt generated will be retained locally for re-investment, subject to maximum per receipt of £100k, with 15% retained by the respective Ward – via the existing Ward Based Initiative Scheme - and 5% pooled across the Council and distributed to Community Committees on the basis of need.
21. The Ward Based Initiative balances for each ward are provided directly to Elected Members from the Capital Finance team and have not been detailed in this report.

22. A CRIS injection of £14,900 was provided to the Inner North East Community Committee capital budget in May 2017. The current Inner North East CRIS balance as provided by the Capital Finance team is **£35,680**. The committee will be fully consulted on any CRIS funding recommendations from the Wellbeing Advisory Group and decisions will be reported in the next Wellbeing report.

Community Infrastructure Levy (CIL) Neighbourhood Fund

23. The Community Infrastructure Levy (called 'the levy' or 'CIL') allows local planning authorities to raise funds from developers who are creating new buildings in their area. The funds raised will go towards infrastructure that is needed to support the growth of the city, such as schools and transport improvements.

24. The CIL is applied as a charge on each square metre of certain types of new buildings. It replaces the previous method of seeking pooled contributions from developers, called Section 106 planning obligations. In Leeds these pooled S106 contributions were collected for greenspace, public transport improvements, education, and public realm. S106s will however continue to be used for site specific requirements such as greenspace within the site, or access or nearby junction improvements.

25. The CIL arrangements require a 15% (areas without an adopted Neighbourhood Plan) or 20% (areas with an adopted Neighbourhood Plan) of the CIL income generated locally to be passed to local communities for spending as a neighbourhood fund. The neighbourhood fund must support the development of the local area or any part of that area, by funding (a) the provision, improvement, replacement, operation or maintenance of infrastructure; or (b) anything else that is concerned with addressing the demands that development places on an area.

26. The Neighbourhood Fund is collected as a Community Committee area pot, but information is provided on the locality of the developments that have generated the CIL. The decision on what mechanism is used to allocate the funding has been delegated to individual Community Committees. Members of the INE Community Committee met on 8th January 2018 to discuss the following options:

- **Option 1 - Retain CIL funding within the ward where it is generated.**
With this approach each ward's allocation will be delegated to the relevant Ward Members to allocate towards projects, most likely through Ward Member Meetings.
- **Option 2 - CIL Neighbourhood Fund to be split evenly across the 3 INE wards.**
Funding would be split evenly 3 ways and allocation to projects/schemes would be delegated to the relevant Ward Members, discussed and reported through Ward Member meetings.
- **Option 3 - Retain CIL Neighbourhood Fund as an Area Pot**
This option would see the CIL pot retained as an INE area fund and allocation to projects/schemes discussed through a finance sub group such as the existing Wellbeing Advisory Group. Recommendations would be made by the sub group and put to the full Committee for consultation.

27. Six of the nine INE Community Committee Members were present at the meeting and the options were fully discussed. The majority decision was to employ Option 3, retaining funding as an area pot with projects/schemes discussed through the Wellbeing Advisory

Group (possibly to be renamed) and recommendations made to the full Committee for allocation of funding. This process would be adopted for the new municipal year and reviewed in March 2019. Members who were not in attendance were forwarded all information and consulted with no objections received.

28. As part of the recommendations in this report, Members of the INE Community Committee are asked to formerly adopt Option 3 as their preferred mechanism for allocating the CIL Neighbourhood Fund for Inner North East.

29. The current available balance for the INE CIL Neighbourhood Fund stands at **£85,761**.

Delegated Decisions

30. The following projects have been approved since the Inner North East Community Committee meeting on 4th December 2017. These approvals were made under the delegated authority of the Director Communities and Environment, due to the need for a decision to be made before the next scheduled Committee round. Members have been consulted and were supportive of the following applications:

Wellbeing Fund - Area-wide		
Organisation	Project	Total approved
LCC Communities Team	Chapeltown CCTV	£7,500
Wellbeing Fund - Chapel Allerton Ward		
Organisation	Project	Total approved
Leeds International Concert Season	Summer Bands in Leeds Parks 2018	£640
Product of the Environment	Half Term Roller Disco	£200
LCC Communities Team	Equipment for Gardening Group	£150
Wellbeing Fund – Moortown Ward		
Organisation	Project	Total approved
Leeds International Concert Season	Summer Bands in Leeds Parks 2018	£1,280
Area-wide Wellbeing & Youth Activity Fund		
Organisation	Project	Total approved
InterAct	School Holiday Fun	£3,005 (£2,500 WB)

		(£500 YAF)
Area-wide CRIS Fund		
Organisation	Project	Total approved
Meanwood Valley Urban Farm	Bridge Reinstatement and Bank Erosion Control	£5,000
LCC Parks & Countryside	North West Leeds Country Park and Green Gateways Trail	£3,120

Declined Applications

31. Since the last INE Community Committee meeting, a number of applications have been deferred for future consideration due to insufficient remaining funds, but none were declined outright.

New Revenue Projects for consideration from 2017/18 budget

32. At the time of completing this report, there were no new revenue applications for the committee to consider. The 2017/18 Wellbeing and YAF budgets are now almost entirely allocated.

Corporate considerations

33. Wellbeing funding is used to support the Inner North East Community Committee's priorities. The annual priorities support the Council's Vision for Leeds 2011-2030 and Best Council Plan 2015-20.
34. Youth Activity Funding supports the Children and Young People's plan outcome – 'Children and Young People Have Fun Growing Up'.
35. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
36. At the meeting of the Inner North East Community Committee on 26th June 2017, the Community Committee reviewed and approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a. Consultation must be undertaken with all committee/relevant ward Members prior to a delegated decision being taken;
 - b. A delegated decision must have support from a majority of the Community Committee Elected Members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
 - c. Details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for Members' information.
37. The Community Committee, supported by the Communities Team (East North East), has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue Wellbeing budgets (including the Youth Activity Fund) within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.
38. In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Community Committees are not eligible for Call In.
39. There is no exempt or confidential information in this report.

Conclusion

40. The Wellbeing fund provides financial support for projects in the Inner North East area which support the annual priorities of the Community Committee.
41. The report has set out the current budget position and applications recently approved through delegated decisions in consultation with ward Members.
42. The report also proposes the Inner North East budget arrangements for 2018/19.

Recommendations

Members are asked to:

43. Note the current balances for 2017/18 and the spend to date against these budgets as set out in this report and Appendix 1
44. Approve the 2018/19 INE Wellbeing budget top slicing arrangements as outlined in paragraphs 14-19
45. Approve the preferred mechanism for allocating the Inner North East CIL Neighbourhood Fund as detailed in paragraphs 23-29
46. Note the delegated decisions made since the last meeting of the Inner North East Community Committee (4th December 2018) as outlined in the table at paragraph 30

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Funding / Spend Items	Chapel Allerton	Moortown	Roundhay	Area Wide	Total
Wellbeing Balance b/f 2016/17	£ 5,352.43	£ 19,079.31	£ 8,267.08	£ 43,446.92	£ 76,145.74
Wellbeing New Allocation for 2017/18	£ 10,000.00	£ 10,000.00	£ 10,000.00	£ 72,840.00	£ 102,840.00
Total Wellbeing Spend	£ 15,352.43	£ 29,079.31	£ 18,267.08	£ 116,286.92	£ 178,985.74
2016-17 approved b/f for paying in 2017/18	£ 413.66	£ 6,084.00	£ 3,110.00	£ 23,182.09	£ 32,789.75
Amount budget available for schemes 2017/18	£ 14,938.77	£ 22,995.31	£ 15,157.08	£ 93,104.83	£ 146,195.99

Reference number	2016/17 Projects (b/f)	Chapel Allerton	Moortown	Roundhay	Area Wide	Total	Priority key	New Priority Key
MT14	Moortown Corner Feasibility study	£ -	£ 2,000.00	£ -	£ -	£ 2,000.00	1	a
INE.15.15.LG	Men In Sheds Chapeltown	£ -	£ -	£ -	£ -	£ -	5	h
INE.15.34.LG	Moortown Community Garden	£ -	£ 354.00	£ -	£ -	£ 354.00	1	e
INE.16.02.LG.a	Skip for Gledhow Valley Allotments	£ 139.16	£ -	£ -	£ -	£ 139.16	1	c
INE.16.02.LG.q	Movember Project	£ 60.00	£ -	£ -	£ -	£ 60.00	1	b
INE.16.02.LG.t	Meanwood Park - Picnic Area Improvements	£ -	£ 3,680.00	£ -	£ -	£ 3,680.00	1	e
INE.16.02.LG.w	RJC Dance prints	£ 164.50	£ -	£ -	£ -	£ 164.50	1	b
INE.16.02.LG.bb	StreetDoctors Sessions	£ 50.00	£ 50.00	£ -	£ -	£ 100.00	1	d
INE.16.02.LG.cc	Speed Indication Display Camera	£ -	£ -	£ 3,110.00	£ -	£ 3,110.00	1	a
INE.16.03.LG.c	INE Community Committee Room Booking - Polish Centre (07.03.17)	£ -	£ -	£ -	£ 100.00	£ 100.00	1	B
INE.16.05.LG	Community Voices	£ -	£ -	£ -	£ 3,000.00	£ 3,000.00	6	B
INE.16.06.LG	English for Integration	£ -	£ -	£ -	£ 1,811.89	£ 1,811.89	1	d
INE.16.09.LG	Building capacity and developing skills	£ -	£ -	£ -	£ 785.00	£ 785.00	5	h
INE.16.12.LG	Gateway @ Chapeltown	£ -	£ -	£ -	£ 4,325.20	£ 4,325.20	4	f
INE.16.13.LG	Money and Benefit Buddies	£ -	£ -	£ -	£ 1,473.00	£ 1,473.00	1	f
INE.16.14.LG	Community Participation & Learning Programme	£ -	£ -	£ -	£ 1,000.00	£ 1,000.00	1	e
INE.16.16.LG	Family Solutions	£ -	£ -	£ -	£ 2,525.00	£ 2,525.00	1	f
INE.16.17.LG	Interact Community Partnership	£ -	£ -	£ -	£ 5,550.00	£ 5,550.00	2	b
INE.16.22.LG	Interact School Holiday Fun	£ -	£ -	£ -	£ 2,612.00	£ 2,612.00	2	b
	Total of schemes approved in 2016-17	£ 413.66	£ 6,084.00	£ 3,110.00	£ 23,182.09	£ 32,789.75		

Reference number	2017/18 Projects Approved	Chapel Allerton	Moortown	Roundhay	Area Wide	Total	Priority key	New Priority Key
INE.17.01.LG	Neighbourhood Area Officer	£ -	£ -	£ -	£ 27,000.00	£ 27,000.00	1	B
INE.17.02.LG	Ward Pots	£ 14,938.77	£ 22,995.31	£ 15,157.08	£ -	£ 53,091.16	1	B
INE.17.03.LG	Community Engagement	£ -	£ -	£ -	£ 1,000.00	£ 1,000.00	1	B
INE.17.04.LG	Festive Lights	£ -	£ -	£ -	£ 15,500.00	£ 15,500.00	4	b
INE.17.05.LG	Transition to Secondary School	£ -	£ -	£ -	£ 750.00	£ 750.00	2	d
INE.17.06.LG	Meanwood Festival & Fun Day 2017	£ -	£ -	£ -	£ 2,000.00	£ 2,000.00	1	b
INE.17.07.LG	Meanwood Festival Links to Estates 2017	£ -	£ -	£ -	£ 1,250.00	£ 1,250.00	1	b
INE.17.08.LG	PHAB Youth Group	£ -	£ -	£ -	£ 1,659.22	£ 1,659.22	2	b
INE.17.09.LG	Creative Studios	£ -	£ -	£ -	£ 1,725.00	£ 1,725.00	1	e
INE.17.10.LG	We are all migrants	£ -	£ -	£ -	£ 1,000.00	£ 1,000.00	1	b
INE.17.11.LG	The Great Get Together	£ -	£ -	£ -	£ 1,289.25	£ 1,289.25	1	b
INE.17.12.LG	Streets to Society 2017	£ -	£ -	£ -	£ 4,090.00	£ 4,090.00	1	d
INE.17.13.LG	Homegrown and Talented	£ -	£ -	£ -	£ 1,799.50	£ 1,799.50	1	e
INE.17.14.LG	Games Group for Kids	£ -	£ -	£ -	£ -	£ -		
INE.17.15.LG	Specialist Equipment	£ -	£ -	£ -	£ 1,914.56	£ 1,914.56	5	b
INE.17.16.LG	Community Hubs - Exercise Classes	£ -	£ -	£ -	£ 3,800.00	£ 3,800.00	5	b
INE.17.17.LG	Chapel Allerton Dog Fouling Sign Competition	£ -	£ -	£ -	£ -	£ -	3	c
INE.17.12.YF/INE.17.18.LG	Mixed Fast Net Fundraising	£ -	£ -	£ -	£ 480.00	£ 480.00	2	b
INE.17.19.LG	Igbo Union Family Fun Day 2017	£ -	£ -	£ -	£ 400.00	£ 400.00		b
INE.17.20.LG	7th RadhaRaman Folk Festival	£ -	£ -	£ -	£ 700.00	£ 700.00		e
INE.17.21.LG	Moved to ward pot - cos Jayne...	£ -	£ -	£ -	£ -	£ -		
INE.17.22.LG	Holiday Activity Camps	£ -	£ -	£ -	£ 4,300.00	£ 4,300.00		b
INE.17.23.LG	Chirstmas Toy Delivery to Deprived Communities	£ -	£ -	£ -	£ 510.00	£ 510.00		b
INE.17.24.LG	Family Solutions	£ -	£ -	£ -	£ 5,000.00	£ 5,000.00		f
INE.17.25.LG	Moor Allerton Community Hub - Exercise Classes	£ -	£ -	£ -	£ 2,550.00	£ 2,550.00		b
INE.17.26.LG	Volunteer Thank You Event	£ -	£ -	£ -	£ 1,500.00	£ 1,500.00		b
INE.17.27.LG	CYDC Bonfire Night Extravaganza 2017	£ -	£ -	£ -	£ -	£ -		a
INE.17.28.LG	Chapeltown Citizens Advice and NLDF Financial Education Project	£ -	£ -	£ -	£ 1,000.00	£ 1,000.00		f
INE.17.29.LG	Domestic Violence - 16 Days of Action	£ -	£ -	£ -	£ 1,500.00	£ 1,500.00		a
INE.17.30.LG	Summer Bands in Leeds' Parks 2018	£ -	£ -	£ -	£ -	£ -		
INE.17.31.LG	School Holiday Fun	£ -	£ -	£ -	£ 2,500.00	£ 2,500.00		b
INE.17.32.LG	Chapeltown CCTV	£ -	£ -	£ -	£ 7,500.00	£ 7,500.00		a
	Total of schemes approved in 2017-18	£ 14,938.77	£ 22,995.31	£ 15,157.08	£ 92,717.53	£ 145,808.69		

Total Spend for 2017-18 (incl b/f schemes from 2016-17)	£	15,352.43	£	29,079.31	£	18,267.08	£	115,899.62	<u>£</u>	<u>178,598.44</u>
Total Budget Available for projects 2017-18	£	15,352.43	£	29,079.31	£	18,267.08	£	116,286.92	<u>£</u>	<u>178,985.74</u>
Remaining Budget Unallocated	£	-	£	-	£	-	£	387.30	<u>£</u>	<u>387.30</u>
Youth Activity Fund									<u>£</u>	<u>46,566.45</u>

Key		
1 Supporting Communities and Tackling Poverty	£ 110,762.46	1
2 Being a Child Friendly City	£ 57,617.67	2
3 Dealing Effectively with the City's Waste	£ -	3
4 Promoting Sustainable and Inclusive Economic Growth	£ 19,825.20	4
5 Delivery of the Better Lives Programme	£ 6,499.56	5
6 Becoming a more Efficient and Enterprising Council	£ 3,000.00	6

£ 197,704.89

New Priority Key 2017/18		
a Be safe and feel safe	£ 14,110.00	a
b Enjoy happy, healthy, active lives	£ 133,230.69	b
c Live in good quality, affordable homes within clean and well cared for places	£ 139.16	c
d Do well at all levels of learning and have the skills they need for life	£ 6,751.89	d
e Enjoy greater access to green spaces, leisure and the arts	£ 9,258.50	e
f Earn enough to support themselves and their families	£ 14,323.20	f
g Move around a well-planned city easily	£ -	g
h Live with dignity and stay independent for as long as possible	£ 785.00	h

Appendix 1 - YAF

Funding / Spend Items	Chapel Allerton	Moortown	Roundhay	Ward 4	Area Wide	Total
Balance Brought Forward from 2016-17	£ -	£ -	£ -	£ -	£ 6,614.71	£ 6,614.71
New Allocation for 2017-18	£ -	£ -	£ -	£ -	£ 39,790.00	£ 39,790.00
Total available (inc b/f bal) for schemes in 2017-18	£ -	£ -	£ -	£ -	£ 46,404.71	£ 46,404.71
Schemes approved 2016-17 to be delivered in 2017-18	£ -	£ -	£ -	£ -	£ 3,216.20	£ 3,216.20
Total Available for New Schemes 2017-18	£ -	£ -	£ -	£ -	£ 43,188.51	£ 43,188.51

Reference number	2016/17 Projects (b/f)	Chapel Allerton	Moortown	Roundhay	Ward 4	Area Wide	Total	New Priority Key
INE.15.14.YF	Streets to Society Phase 2	£ -	£ -	£ -	£ -	£ -	£ -	
INE.16.11.YF	Kings and Queens	£ -	£ -	£ -	£ -	£ 876.00	£ 876.00	D
INE.16.17.YF	Meanwood Friday Night Club	£ -	£ -	£ -	£ -	£ 1,840.20	£ 1,840.20	B
INE.16.19.YF	Chapeltown Community Activity Week	£ -	£ -	£ -	£ -	£ 500.00	£ 500.00	E
Total of Schemes Approved brought forward 2016-17		£ -	£ -	£ -	£ -	£ 3,216.20	£ 3,216.20	

Reference number	2017/18 Projects	Chapel Allerton	Moortown	Roundhay	Ward 4	Area Wide	Total	New Priority Key
INE.17.01.YF	Pop-up Multi Sports Camp with Fun Swim	£ -	£ -	£ -	£ -	£ 6,075.00	£ 6,075.00	B
INE.17.02.YF	Environmental Summer Playscheme	£ -	£ -	£ -	£ -	£ 3,300.00	£ 3,300.00	E
INE.17.03.YF	Holiday Activity Camp 2017	£ -	£ -	£ -	£ -	£ 3,511.79	£ 3,511.79	D
INE.17.04.YF	NLMC Summer School	£ -	£ -	£ -	£ -	£ 777.50	£ 777.50	D
INE.17.05.YF	Leeds Cycle Clubs	£ -	£ -	£ -	£ -	£ 3,400.00	£ 3,400.00	B
INE.17.06.YF	Summer Holiday Club - All About me	£ -	£ -	£ -	£ -	£ 1,209.10	£ 1,209.10	D
INE.17.07.YF	Meanwood Olympics	£ -	£ -	£ -	£ -	£ 3,450.00	£ 3,450.00	B
INE.17.08.YF	Out of School Fun Activities	£ -	£ -	£ -	£ -	£ 7,995.00	£ 7,995.00	B
INE.17.09.YF	LS8 Circus Summer Camp	£ -	£ -	£ -	£ -	£ 3,522.42	£ 3,522.42	D
INE.17.10.YF	Hear Me See Me	£ -	£ -	£ -	£ -	£ 4,000.00	£ 4,000.00	D
INE.17.11.YF	Real Chance Sports Development Camp	£ -	£ -	£ -	£ -	£ 3,600.00	£ 3,600.00	B
INE.17.14.LG	Games Group for Kids	£ -	£ -	£ -	£ -	£ 457.58	£ 457.58	B
INE.17.15.YF	INE Youth Summit 2018	£ -	£ -	£ -	£ -	£ 1,000.00	£ 1,000.00	B
INE.17.16.YF	Oakwood Library Games	£ -	£ -	£ -	£ -	£ 546.86	£ 546.86	B
INE.17.17.YF	School Holiday Fun	£ -	£ -	£ -	£ -	£ 505.00	£ 505.00	B
	Total 2017/18 Projects	£ -	£ -	£ -	£ -	£ 43,350.25	£ 43,350.25	

Total Spend for 2017-18 (incl b/f schemes from 2016-17)	£	-	£	-	£	-	£	-	£ 46,566.45	<u>£ 46,566.45</u>
Total Budget Available for projects 2017-18	£	-	£	-	£	-	£	-	£ 46,404.71	<u>£ 46,404.71</u>
Remaining Budget Unallocated	£	-	£	-	£	-	£	-	-£ 161.74	<u>-£ 161.74</u>

New Priority Key 2017/18		
a Be safe and feel safe	£	- a
b Enjoy happy, healthy, active lives	£	28,869.64 b
c Live in good quality, affordable homes within clean and well ca	£	- c
d Do well at all levels of learning and have the skills they need fo	£	13,896.81 d
e Enjoy greater access to green spaces, leisure and the arts	£	3,800.00 e
f Earn enough to support themselves and their families	£	- f
g Move around a well-planned city easily	£	- g
h Live with dignity and stay independent for as long as possible	£	- h



Report of: Jane Maxwell, East North East Area Leader

Report to: Inner North East Community Committee (Chapel Allerton, Moortown, Roundhay)

Report author: Neil Pentelow

Date: 5th March 2018

Inner North East – YAF Summer Activities 2017/18

Purpose of report

1. This report provides members with feedback and information regarding the Summer Activities that were funded by the Inner North East Community Committee using Youth Activity Funding (YAF) in 2017/18.

The report also provides feedback and information from the Inner North East Youth Summit which took place on 17th January 2018. The Youth Summit was held in order to consult local young people on what activities they would like to see in the area. This information will be used to inform spend of the 2018/19 Inner North East Youth Activity Fund allocation.

Background

2. In May 2013 the delivery of the Youth Activity Fund (YAF) for children and young people was delegated to Area Committees (now Community Committees). The task was to promote, commission and evaluate local opportunities for children and young people aged 8-17 years in line with the needs and priorities of the area. “Activity” is defined as play, sports, arts and cultural opportunities.
3. For the 2017/18 municipal year the total Youth Activity Fund budget for the 10 Community Committees was reduced by approximately 10% and was then distributed based on the latest population figures for 8-17 year olds. Due to a drop in the number of young people aged 8-17 residing in the Inner North East area, the reduction on the previous year’s figure was 14.17%.

4. The Inner North East allocation for the 2017/18 Youth Activity Fund was £39,790 which together with an underspend of £3,398 from 2016/17 gave a total of £43,188 to spend in 2017/18 on activities for children and young people. The bulk of this funding (£40,840) was allocated towards projects that delivered activities for young people in the summer school holiday.

Recommendations

5. That members note the contents of the report and make comment where appropriate

YAF Funded Summer Activities 2017/18

6. 11 summer activities were funded by the Inner North East Community Committee in 2017/18 and it is those projects that are the focus of this report. Across the 11 projects, approximately 2,350 places were funded for young people and activities included sports, cycling, dance, circus skills, and music. 1 additional project was funded from Wellbeing.
7. The 11 YAF funded summer activities offered provision across all three Inner North East Wards (Chapel Allerton, Moortown, Roundhay). In addition, whilst the bulk of the activities took place in the four week period between 31st July and 27th August, there was at least 1 activity in each of the 6 weeks of the school break.
8. A summary of the activities and key information including amount of funding allocated, sessions provided and number of young people that accessed the provision is contained in Appendix 1. More detailed monitoring can be provided for individual projects on request.

Peer Inspections

9. During the summer of 2017 a group of young people were supported by the Communities Team Voice and Influence officers to carry out peer inspections of Youth Activity Fund (YAF) projects across the city. The young people met on a monthly basis and planned the delivery of the inspections. The summer peer inspections included a mystery shopper and future activity questionnaire to aid in future activity needed and gain the views of children attending the activities.
10. Throughout summer 2017, 10 young people undertook peer inspections across the city. They were aged 8-17 years and representative of young people in Leeds. Thirteen days were spent carrying out peer inspections, visiting a total of 36 activities across the city.
11. The peer inspection team experienced the range and diversity of projects taking place across the city. The consultation provided the foundations for a more commissioned approach to the Youth Activity Funding, ensuring we are putting the right activities in

the right place at the right time. This process enabled young people to experience the activities they inspected; the benefits to young people and the enthusiasm that the staff brought. Young people completed their Leeds Youth Award level 1 and level 2 leading the inspections and increasing their learning in the community.

12. Information regarding the peer inspections that took place in the Inner North East area is contained in Appendix 2 of this report. 8 activities were inspected with 248 young people taking part, 36 staff and more than 20 volunteers supporting.
13. For the activities in the Inner North East area, 21 children and young people took part in the mystery shopping questionnaires and were able to express how they felt about the activity anonymously. Children's experiences overall were very positive and suggestions for improvement were fed back to the providers.
14. ENE Communities Team Area Officers were informed of visits and invited to attend along with elected members. Updates of progress or any delivery issues were fed back and providers were signposted to the relevant colleagues for support or changes to their delivery. All but 1 of the YAF funded activities in the Inner North East area were inspected by Communities Team officers accompanied by elected members.

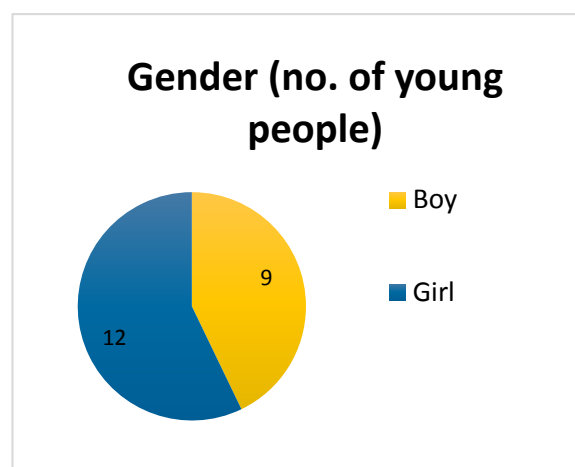
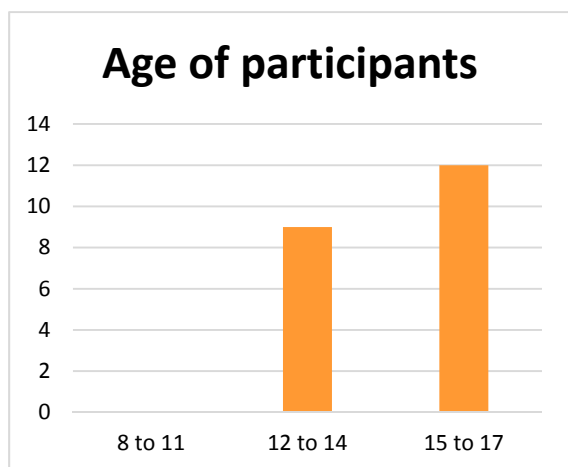
Inner North East Youth Summit

15. The delegated youth activity fund also requires the engagement and participation of children and young people in the decision making and evaluation of the fund. The Inner North East Community Committee approved the funding of a Youth Summit from the Youth Activity Fund to consult local children and young people with the support of local partner organisations.
16. The first INE Youth Summit was held in January 2017 at RJC Dance's studios at the Mandela Centre. The event was a big success and led to the model being approved for 2018 in order to capture the views of young people
17. The East North East Communities Team coordinated the event to engage local partners supporting their children and young people to attend the event. Partners were invited to provide activities in the market place space at the event for young people to see and experience the range of activities available to them in the Inner North East area.
18. The Youth Summit was held at the Egan Suite of the Sheepscar Club on 17th January 2018. Approximately 34 young people and 25 adults attended from 14 community partner organisations. Partners included; Meanwood Amateur Boxing Club, RJC dance, First Base, Getaways Girls, ACES, North Leeds Music Centre, Cyclops Pedal Power, Gipsil, Feel Food Factor, LCC Youth Service, Leeds Street Doctors, Playhouse Youth and PHAB.

19. The schedule of the event included inspiring young people telling their stories and a performance from young people coming together through music and dance, doing an improvised version of 'Cha Cha slide'. The event was hosted by Richard Cracknell from Children's Services and a local young person, Sharanpreet, who also DJed at the event. All young people who attended were entered in a free prize draw and three lucky winners walked away with a £20 Trinity Shopping Voucher.
20. The focal point for the event was the consultation exercise carried out in groups with young people. The exercise included having a budget of £35,000 in monopoly money and a range of real activities with costings available across the city as examples. The young people had to spend their £35,000 and prioritise the activities. This gave an indication of the types of activities young people would like in the Inner North East area.
21. In addition, young people were given the option of designing their own activity and one group suggested a Hair & Beauty activity. Communities Team officers have already started to explore options and contact has been made with Leeds City College to see if they could work in partnership to facilitate a project. Another suggestion from young people at the event was Coding and this information has been included in the 2018 INE YAF funding round advert.

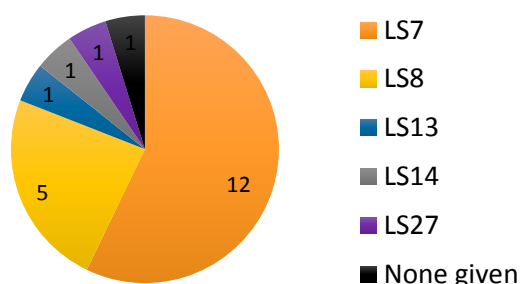
Findings

22. Young people mapped where they live (red dots) and where they hang out (blue dots). The majority of young people hang out in parks, playing fields, schools and recreation grounds in their community.
23. Young people were asked to feedback when and where they would like activities to take place and 21 young people completed the feedback forms. The following data was compiled from the feedback:

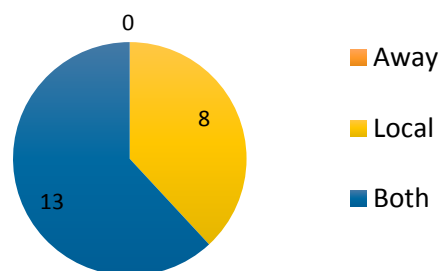


0% of the young people were age 7-11 years, 43% of young people were age 12-14 years old and 57% were age 15-17. 43% boys attended the event and 57% girls.

**Postcodes of participants
(no.)**

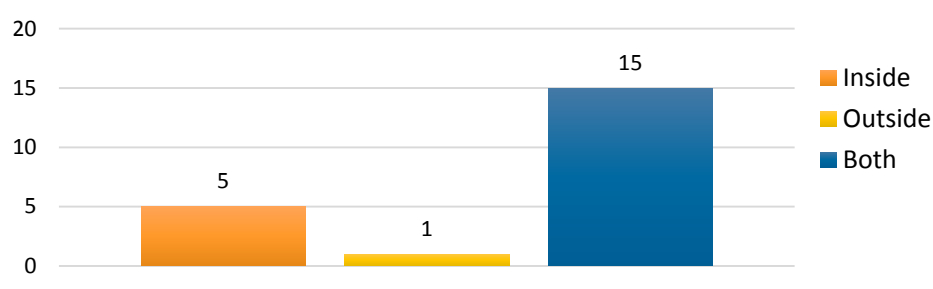


**Would you like activities in
your local area or away from
where you live? (no)**



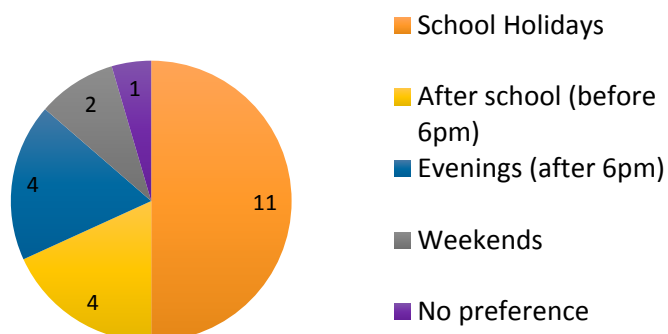
0% would like the activities only in their community, 38% would like activities away from where they live, and 62% wanted activities both in and away from their community.

**Where would you like activities to take
place?**

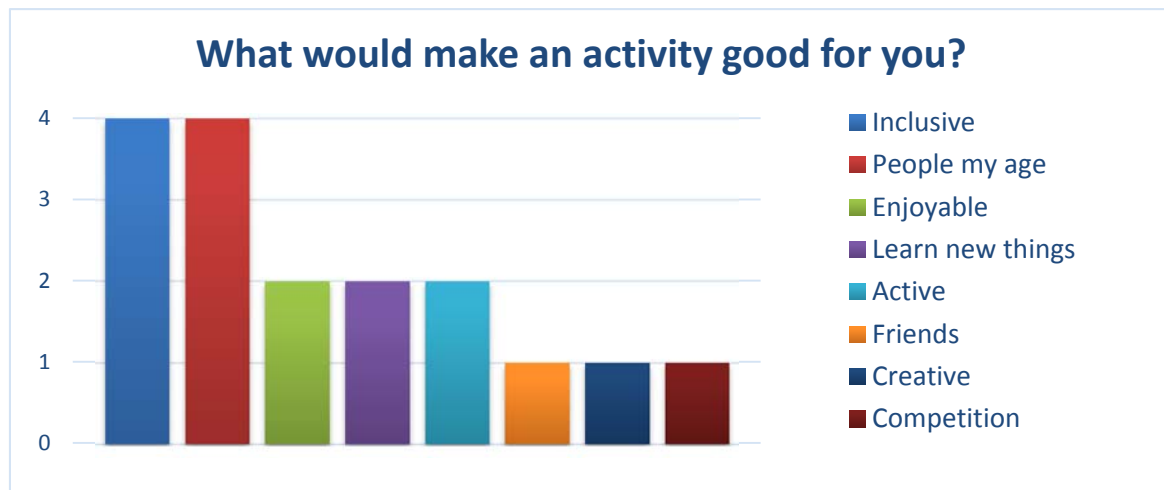


5% of young people would like activities outside, 24% would like activities indoors and 71% would like them both indoors and outdoors.

**When would you like activities to
take place?**



50% would like activities in the school holidays, 18% would like them after school, 18% would like activities in the evening and 9% would like them on a weekend. 5% had no preference when activities took place.



The top things that would make an activity good are that they are inclusive and that everyone can join in (24%) and that people of their own age can attend (24%).

24. All 21 young people attending took part in the consultation exercise which highlighted the types of activity in order of preference that young people would like to take part in across the area.

Conclusions

25. The results of the consultation suggested a focus on the following youth activity fund priorities for 2018/19
- A variety of projects inside and outdoors
 - Activities in the local area and some away from where young people live.
 - Deliver activities in the school holidays primarily and after school and evenings, with less activity delivered during the weekend.
 - Ensure the activities are inclusive so that everyone can attend including peers.

An emphasis on the top 10 activities which include:

1. Music
2. Dance
3. Youth Club
4. Multi Sports
5. Arts & Crafts
6. Cooking
7. Fun days with Inflatables
8. DJ/production
9. Outdoor Adventure
10. Skateboarding/Coding

26. The top 10 list of activities was used in the 2018 Summer Activities funding round advert that was sent to Inner North East partners and contacts on 31st January 2018,

advertised through the Breeze Culture Network and on the Inner North East Community Committee social media pages.

Lessons Learned

27. Following the success of the 2017 Youth Summit, the numbers of young people present at the 2018 event were much lower which was disappointing. Young people accessing the event hinges on support from the Providers and there was a notable reduction in the number of local youth activity providers supporting the event this year. Due to the good turnout in 2017 it is possible there was a hint of complacency that providers would support the event in the same way. A full debrief of the event has taken place and further comments will be collected from youth providers, young people and elected members to identify any areas for improvement or reasons why the event did not see the engagement level of the previous year.
28. Discussions have already taken place with Members of the Wellbeing Advisory Group around options to address the reduced numbers of young people at the Summit. Clearly more sustained work must be done with providers, convincing them of the benefits of the event and their vital role in supporting young people to have a voice and influence. Aspects such as the venue and the time of year will be considered to see whether changes need to be made, possibly bringing the summit into late summer/autumn.
29. In terms of the funding process, the benefits of a more planned and robust approach were clearly demonstrated this year. Applicants were notified of their success much earlier allowing more time for planning, organisation and promotion. Inspections were planned and undertaken on all but one of the funded activities, allowing elected members to see the activities first hand and speak to young people taking part.
30. This year the funding round notification has included information about the Youth Summit, its importance in giving young people a voice and influence, and the need for providers to support young people to access consultation. More intensive work will be done with providers throughout the year to ensure that they are involved with and supportive of the next Youth Summit event. Additional opportunities will be identified for consultation such as events or through schools to supplement the Youth Summit data.

Recommendations

31. That Members note the content of the report and make comment where appropriate.

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Appendix 1 - YAF 2017/18 Summer Activities

Organisation	Activity	Ward	Description	Venue	Duration (Days/weeks)	Age	Expected Attendance	Actual Attendance	Amount of Wellbeing Approved	Match Funding	Overall Satisfaction (out of 5)
LCC Sports & Active Lifestyles	Pop-up Multi-sports Camp with Fun Swim	CA, RH, MT	Delivered a total of 21 days of multi-sports camps throughout 3 school holidays in 2017 and early 2018, which included a range of different sports and a fun swim session each day. The camps ran for 3 days per week for 4 weeks of the school summer holidays 2017 and 3 days of the October holidays in 2017 and 3 days of the February holidays in 2018. Funding was used to offer the camps at a reduced cost to the young people and allowed the young people to experience activities perhaps for the first time. The camps were delivered by qualified sports coaches and pool recreation/ lifeguard staff, which helped develop relationships between young people and the leisure center.	Scott Hall Leisure Centre	4 weeks 3 days per week 5 hrs per day	8 – 12	25 per day	No monitoring provided yet (still to do half-term provision)	£6,075	Participants fee £5	
InterACT Church and Community Partnership	Meanwood Olympics	MT, CA, RH	Two paid staff and 20 volunteers were on site every day. The volunteers were from Lloyds banking and Yorkshire building society. There was the usual format of athletics, football, dodgeball, fun sport games, circus skills, dancing, crafts competitions, boxing etc. A DJ also hosted the days and finished the final day with a fun day for everyone. There was also the tour de Meanwood organised by West Yorkshire police who attended each week and brought activities and games.	Woodhouse Cricket Club	4 weeks, 1 day per week, 3.5 hrs per day	1 - 17	100 per session	600 over the four days, inc adults	£3,450	Interact funding £1,600	4.69
Youth Service (LCC)	Out of School Fun Activities	CA, MT, RH	The aim of the project was to deliver a summer holiday programme for young people across the whole of the Inner North East area. Part of the programme was for young people to experience some new activities such as horse riding, snow zone, quad biking, paintballing, Herd Farm Residential (2.5 days), seaside visit, Lazer Quest	Various	6 weeks Different number of sessions and courses	11-17	150	198	£7,995	£0	4.41
Meanwood Valley Urban Farm	Environmental Summer Play Scheme	CA, MT, RH	The playscheme focuses on three integrated areas: 1) outdoor activities, 2) environmental education and 3) personal and social development. These aims are supported by the Farm's 24-acre site: Woodlands and meadows, a stream and a pond, fields and barns, as well as indoor spaces. Free places for those residing in LS7. This ensured at least 50% local children from INE attended. Cost was £7 a day for those outside INE.	Meanwood Valley Urban Farm	2 weeks, 5 days per week, 5.5 hrs per day	8 – 11	60 per day	102 individuals	£3300	£3325 £7 fee for those not in the LS7 postcode	4.67

The Works	Leeds Cycle Clubs	CA, MT, RH	The team will encourage people to take part in the fun and exciting bike skills sessions. The team will teach people how to ride and give them the skills and knowledge to carry on cycling on their own once the sessions have finished We know that the holidays can be a hard time for parents including the increase in dinner money which is why will provide all participants with a healthy dinner.	Potternewton Park Roundhay Park Meanwood Park	6 weeks, 5 days per week, 4 hrs per day	8 - 17	10 people per session	180	£3,400	630 in kind Fareshare	No evaluations forms provided
RJC Dance	Holiday Activity Camps 2017	CA, MT, RH	RJC Dance hosted 2 holiday activity dance camps: • Summer Dance Camp 2017 – Moortown Baptist Church • Summer Carnival Dance Camp 2017 - Mandela Centre The grant was used to engage young people from all backgrounds and offer an authentic experience that focused on how dance can unlock their potential, creativity and style rather than limiting their dance experience to the perfection of technique. The activity delivered contemporary urban dance styles with daily warm up and fitness building sessions.	Moortown Baptist Church Mandela Centre	Summer camp 1 week, 5 days, 4 hrs per day Carnival camp 1 week, 5 days, 4 hrs per day	8 - 19	Summer Dance Camp – 20 Carnival Dance Camp - 40	28 – summer camp 31 carnival camp	£4,300	£942.40 (in kind))	No evaluations forms provided
North Leeds Music Centre	Summer School	CA, MT, RH	The purpose of the project was to build musical skills and confidence for young people who have begun to learn music at schools There was two strands to the project; 1) For children aged 8-11 who have taken part in 'first access' whole class instrumental teaching during the 2016/17 academic year, a 'carousel' format based on the Musical Futures Just Play resource which is specifically designed to enable learners with limited musical experience to learn to play simple versions of popular songs over a short span of time. 2) For children aged 8-17 who have been learning a specific orchestral instrument at school in a small group format, a 'taster orchestra' strand. The final day will include a performance for parents from both groups.	Roundhay School's Primary Campus	3 days 3 hours	8 - 17	30 per strand 60 in total	34	£777.50	£777.50	4.48

St Andrew's URC Roundhay	Summer Holiday Club	RH	A week of creative fun including sport, healthy cooking including prep and clearing away, exploring positive lifestyle choices, learning new skills while building friendships in a safe and caring environment. A variety of people with different skill sets taking sessions including football, first aid, personal training, drumming, mindfulness, golf, drama, safety, first aid.	St Andrew's URC Roundhay	5 days	7-17	20 per session	23	£1209.10	£2,192.40	4.75
Black Health Initiative	Hear Me See Me	CA, MT, RH	The aim of the project is to develop and support the skills of young people so that they are able to facilitate, work with their peers to organise educational skill and fun based activities. They will be able to produce short pieces of work as determined by themselves through music production and movie making and sport. The music element of the project will be delivered through music workshops, song writing and a performance. At the end of the project, the work will be presented to community members and their peers through an event decided by the young people. The movie making element will help to support a targeted number of young people to produce a short piece about activities over the four weeks. This would help them to develop their interviewing skills, camera work editing and production.	Jamaica House	4 weeks 3 days per week 5.5 hrs per day	14-17	20	14	£4,000	£2,156	No evaluations forms provided
Chapeltown Youth Development Centre	Summer Real Chance Sports Development Camp 2017	CA & MT	A multi-sports camp, with qualified coaches, was delivered. The sessions were integrated with fun games based on and focusing on key sports fundamentals, health and wellbeing, having fun/enjoyment/building social skills/community cohesion/encouraging active learning. The young people had the opportunity to engage and participate in a variety of multi sports which supported the development of the four corners, technical, psychological, social & physical.	Prince Philip Centre	3 weeks 5 days per week 5 hours per day	10 – 16	100	56	£3,600	£0	4.20
Leeds Children's Circus	LS8 Circus Summer Camp	CA & RH	5 days circus day camp for children and young people to play cooperative circus games and dance and theatre. The young people learnt and practiced different circus skills from juggling, tight wire, unicycle, trapeze, will do some. There was a small showcase at the end of the camp.	Harehills Lane Baptist Church Potternewton Park	5 Days 1 week 5 hours	8-17	20	22	£3522.42	£0	No evaluations forms provided

Lifeforce productions (Wellbeing Funded)	Homegrown and Talented	CA	The grant will be used to run a music engagement project during the school holidays. The project will be available, free of charge. Based at youth music studios in Chapeltown, the aim of the project will be to introduce young people to Caribbean music through participatory workshops and a focused schedule of rehearsals, culminating in a live performance as part of the 50 West Indian Carnival celebrations and Black Music Festival, Chapeltown. Participants will be able to take away a studio recorded CD of their work. The organisation will document their time in the studio and film their live performance, creating a short film that will be published at the end of the project.	Leeds Media Centre	5 weeks, 1 day per week, 3 hrs per day	11 -17	12 per session	15	£1,799.50	£0	None provided as funded through wellbeing
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Appendix 2 - Area INE					
Peer Inspection	St Andrews Summer Camp - INE	Hear me, see me - INE	RJC Dance Camp - INE	The Works – INE	CYDC Sports Camp - INE
Consent forms confirmed onsite	Yes	Yes	Yes	Yes	Yes
Staff aware of risk assessments and responsibilities	Yes	Yes	Yes	Yes	Yes
First Aid kit and named First Aider	Yes	Yes	Yes	Yes	Yes
Equipment applied for onsite	Yes	Yes	Yes: Music, staff and water	Yes: Bikes, helmets and lunch	Yes: Cricket sets, hockey sticks, tennis etc.
Correct age group for YAF	Yes	Yes	Yes	Yes	Yes
No. of CYP	23	1*	29	2*	30
No. of staff	3 - 5	2	4	2	8
Encouraging and engaging staff	Yes	Yes	Yes	Yes	Yes
Accessible/Inclusive for disabled children to attend	No answer given	Staff would change the activity to be appropriate	No answer given	Yes, Anyone can go	Sessions would be adapted to the individuals disability
Places the project was advertised	Locally, Breeze, other places of worship	Emails, Flyers, Churches	Website, leaflets	In the park that the project is taking place	Flyers, social media other sport training sessions
Are YP enjoying the activity?	Yes	Yes	Yes	Yes	Yes
Comments and Concerns (made by Peer Inspectors)	Concerns: "left unattended for small periods of time"	*(1 young person onsite, organisers explained that 2 other young people had been there in the morning but had left) Comments: "Nice community atmosphere" Concerns: "Very minimal attendance 1-3 people coming"	No comments or concerns were made by the peer inspectors.	*Is a drop in session so can vary. No comments or concerns were made by the peer inspectors.	No comments or concerns were made by the peer inspectors.

Appendix 2 - Area INE					
Peer Inspection	Scott Hall Multi Sports - INE	Meanwood Valley Urban Farm – INE	Meanwood Olympics - INE		
Consent forms confirmed onsite	Yes	Yes	Yes		
Staff aware of risk assessments and responsibilities	Yes	Yes	Yes		
First Aid kit and named First Aider	Yes	Yes	Yes		
Equipment applied for onsite	Yes: Cones, balls, cricket etc.	Yes: staff members	Yes: Story tent, sports equipment		
Correct age group for YAF	Yes	Yes	Yes		
No. of CYP	25 per day	73	65		
No. of staff	2	6	8 (20 volunteers)		
Encouraging and engaging staff	Yes	Yes	Yes		
Accessible/Inclusive for disabled children to attend	Adapt the session to their needs, any disability	Wheelchair accessible	Stories for people with special needs		
Places the project was advertised	Breeze, Leisure centre, social media	Breeze website	Breeze, leaflets, banners, shops		
Are YP enjoying the activity?	Yes	Yes	Yes		
Comments and Concerns (made by Peer Inspectors)	No comments or concerns were made by the peer inspectors.	No comments or concerns were made by the peer inspectors.	Comments: “There is something for everyone”		

Appendix 2 – Area INE Mystery Shopping Questionnaire's	St Andrews Summer Camp - INE	Hear me, see me - INE	RJC Dance Camp - INE	The Works – INE	CYDC Sports Camp – INE
No. of CYP mystery shopping	3	1	3	2	3
Was the activity easy to sign up to?	Yes -3	Yes	Yes -3	Yes- 2	Yes- 3
Was the activity what you expected?	Yes -2 No - 1	No	Yes -3	Yes- 1 No- 1	Yes- 2 No- 1
Was the activity fun?	Yes – 2 “Kind of”-1	Yes	Yes -3	Yes- 2	Yes- 3
Where have you seen the activity advertised?	Came last year / parent	Word of mouth	Cathy Williams	Friend	Poster
Do you feel safe at the activity?	Yes -3	Yes	Yes -3	Yes- 2	Yes- 3
Do you have a say in what happened today?	Yes –2 No -1	Yes	Yes -3	Yes-1 No- 1	Yes- 2 Don't know- 1
Would you choose to take part again?	Yes- 2 No-1	Yes	Yes -3	Yes – 1 (1 no answer)	Yes – 2 (1 no answer)
Would you recommend this activity to a friend?	Yes- 2 No-1	Yes	Yes -3	Yes – 1 (1 no answer)	Yes – 2 (1 no answer)
Would you choose to fund this project again?	Yes -3	Yes	Yes -3	Yes – 1 (1 no answer)	Yes – 2 (1 no answer)
Score the project out of 10	10 – 10 – 5	10	10 – 10 – 10	9 – (no answer)	10 – 9.7 – (no answer)
Feedback and Comments (made by Children and Young People participating in the activity)	“It was amazing” “Votes to what we do”	“I hope they run it again”	“They're brilliant” “More choreography in the dance” “It is brilliant and so much fun”	“A little more ramps”	No comments made by the young people

Appendix 2 – Area INE Mystery Shopping Questionnaire's	Scott Hall Multi Sports - INE	Meanwood Valley Urban Farm – INE	Meanwood Olympics - INE		
No. of CYP mystery shopping	3	3	3		
Was the activity easy to sign up to?	Yes- 2* Sometimes- 1	Yes- 3	Yes- 3		
Was the activity what you expected?	Yes- 3	Yes- 3	Yes- 2 No- 1		
Was the activity fun?	Yes- 3	Yes- 3	Yes- 3		
Where have you seen the activity advertised?	Scott Hall	Brother, Parent, Friend	Poster, Nowhere		
Do you feel safe at the activity?	Yes- 3	Yes- 3	Yes- 3		
Do you have a say in what happened today?	Yes- 1 "Sometimes"- 1 No- 1	Yes- 3	Yes- 2 (1 no answer)		
Would you choose to take part again?	Yes- 3	Yes- 3	Yes- 3		
Would you recommend this activity to a friend?	Yes- 3	Yes- 3	Yes- 3		
Would you choose to fund this project again?	Yes- 3	Yes- 3	Yes- 2 (1 no answer)		
Score the project out of 10	8 – 9.5 - 7	9.5 – 10 - 9	8 – 6		
Feedback and Comments (made by Children and Young People participating in the activity)	* "Mum signed me up"	"There is lots of fun things to do and you make friends quickly" "It's fun but you get stung by nettles"	What would you change? "The weather" "More scorers"		



Report of: Jane Maxwell, East North East Area Leader

Report to: Inner North East Community Committee – Chapel Allerton, Moortown, Roundhay wards

Report author: Neil Pentelow; Area Officer; Tel: 0113 336 7638

Date: 5 March 2018

to note

Community Committee Update Report

Purpose of report

1. This report provides an update on the work programme of Inner North East Community Committee, its recent successes and current challenges.

Main issues

2. Since the last Community Committee, work has progressed in a number of areas, including through the Committee's sub groups and local partnerships for Chapeltown and Meanwood, which are currently evolving into Neighbourhood Improvement Partnerships.

Sub Groups

3. The main issues discussed at the sub groups recently are set out here:-

Environmental Sub Group

4. The most recent Environmental Sub Group took place on 23rd January 2018 and received updates from Parks and Countryside, Waste Management and the Locality Team. As part of the Parks & Countryside update, the Sub Group was informed that Leeds City Council and Meanwood Valley Partnership have been jointly awarded £65,000 from the Heritage Lottery Fund (HLF) for the Meanwood Valley: Wilderness on your Doorstep project. Starting next month, the project focuses on celebrating the rich

natural history of the Meanwood Valley. Work has also begun on the new Moortown Park with fencing and a compound in advance of playground works.

5. In terms of Waste Management, an update was provided on Christmas collections. As expected presentation rates were high with increased side waste and the weather did cause some minor issues, but all waste was recovered and complaints were minimal.
6. As part of the Environmental Team update, an update was provided on the de-leaving season. Operations had gone well and Members acknowledged the good work of the team reflected in very few complaints from residents.

Wellbeing Advisory Group

7. The Wellbeing Advisory Group comprises one Member from each ward. Since the last committee meeting the group have met on two occasions considering applications for funding and making recommendations to the INE Community Committee. Details of the projects and funding are contained in the Wellbeing Report including applications that were declined.
8. Following the completion of the 2018 INE Youth Summit on 17th January 2018, the funding round has now been opened for organisations to apply for Youth Activity Funding for activities during the summer school break. The round is open until 28th February 2018 and the Wellbeing Advisory Group will be meeting twice in March to consider project applications and make recommendations to the full Committee.

Neighbourhood Improvement

Chapeltown

9. International Women's day will be celebrated at The Reginald Centre with a celebration event that will link directly to the one held by Cllr Judith Blake in the City Centre. This will include guest speakers, music, refreshments and entertainment.
10. An action day took place on the Scott Hall and Sholebroke area which included Housing Leeds, WYP, Communities Team, Cleaner Neighbourhoods Team and LASBT. This was very successful with lots of resident engagement and the area being tidied up.



11. Chapeltown Neighbourhood watch group have been supported by ward councillors to purchase equipment to set up a gardening group. Residents will help their neighbours to tidy their gardens and also lend out equipment to any neighbours who wish to do it themselves.

Meanwood

12. Team Beckhills are working closely with ward members, Communities Team, Highways, Housing, Cleaner Neighbourhoods Team and Waste Management to progress the second phase of the steps and pavement work and also to tackle issues around waste on the estate.
13. The Meanwood Seven Estates meeting scheduled for 22nd November 2017 had to be cancelled and will be rearranged. Cllr Sharon Hamilton is still working to secure funding for proposed CCTV for the Stonegates estate following issues of antisocial behaviour.

Community Safety

14. The Inner North East Neighbourhood Police Team have provided the below update on crime, antisocial behaviour and community safety in the local area. For the period 25/12/17 to 09/02/18 in general there has been a fall in numbers of crimes reported across all crime types with the exception of Theft from Motor Vehicles
15. Burglary Residential (which now includes sheds/garages) shows 74 offences recorded across all three wards which is lower than the same period last year. Operation Brewlock continues with the aim of increasing visibility from agencies such as Police, taxi licensing, environmental services, Communities Team and Leeds Antisocial Behaviour Team (LASBT). Crime reduction visits are operated every two weeks offering crime prevention advice to residents with PCSO's working with the Communities Team. Common issues are properties being targeted due to lack of lights left on from late afternoon onwards, insecure doors and windows and the continued theft of high valued vehicles due to residents leaving the car keys in insecure locations around the house.
16. Burglary of business/Commercial premises shows 16 recorded offences since 25/12/17, on the lead up to Christmas there was a spate of Public House burglaries where offenders were gaining access during opening hours via insecure fire doors and rear exits. With offences occurring citywide, a district operation was set up resulting in a team of Manchester based criminals being arrested and receiving custodial sentences. The Whitehouse on Wetherby Road and The Deer Park on Street Lane were targeted. More recently there has been a slight increase in overnight offences at commercial properties including some buildings along the Roundhay Road corridor.
17. Theft from Motor Vehicle has 69 recorded offences since the 25/12/17 which is up on previous years. Offences are across all three ward areas and predominantly overnight. Overwhelmingly property stolen is clearly visible inside the vehicle which presents an

easy target for the thieves. **Theft of Motor Vehicle** figures are low with only 7 offences recorded since the 25/12/17. Increased vehicle security means that offenders need the keys to steal most modern cars.

18. Robbery has just 9 offences recorded for all three wards since 25/12/17. In the main these are street robberies that often involve pupils walking home from school who are threatened with violence and have their mobile phones stolen. There appear to be no patterns to the offences at this time.
19. Following the tragic car crash in Meanwood before Christmas when five young people lost their lives, the driver is now serving a prison sentence. The Neighbourhood Police Team continue to maintain contact with families in the area and are pleased to report that tensions remain low.
20. From the 26th March 2018 West Yorkshire Police are relaunching Neighbourhood Policing. Locally this will mean that Inner North East will be merging with Outer North East (Alwoodley, Harewood and Wetherby Wards) and the new area will be called North East Leeds PWA. There will be three Sergeant led teams of Ward Officers and Police Community Support Officers with the structure headed by Inspector Richard Horn who will be introduced to Committee Members in due course.

Employment & Skills

21. At its January meeting the ENE Employment & Skills Board received an update on the Talent and Skills Plan which has now been approved by Executive Board. This focuses on the growth sectors such digital technology and engineering. The Plan aims to tackle 6 'calls to action' including working with residents and employers to improve the education and skills system, encouraging more representative workforce and improving connectivity e.g. to Thorpe Park and the South Bank.
22. The Board also received an update on the Community Led Local Development European funded programme. The East Leeds Local Action Group is currently being formed and projects are likely to be commissioned in spring 2019. The Board also considered the emerging Work and Health Programme which replaces the Work Programme. Reed in Partnership have the contract to deliver the programme across this region and are keen to work in partnership to tackle challenges faced by those seeking work, e.g. housing and disability.

Leeds Health & Care Plan

23. The Leeds Health and Care Plan is the Leeds description of what it envisages health and care will look like in the future and how it will contribute to the delivery of the Leeds Health and Wellbeing Strategy 2016-2021. In Leeds, we have a commitment to progressing the Leeds Health and Care Plan through meaningful conversations and

engagement with the public and communities. An ongoing conversation with Community Committees is key to this. As a result, building on previous conversations, the Leeds Health and Care Plan was discussed in further detail at the each of the Community Committees in Nov and Dec 2017. These were led by a local GP representative alongside a senior health and care leader with a focus on our progress so far and the emerging model of Local Care Partnerships.

24. Positively, each of the Community Committees:

- Supported the updated Leeds Health and Care Plan as a basis for conversation with citizens on the future of health and care.
- Supported widespread conversation and discussion of the Leeds Health and Care Plan.
- Supported the emerging model of Local Care Partnerships and agreed to actively engage with its development in their communities.

25. A number of themes came out from the conversations with Community Committees.

These continue to play a significant role in shaping the future of health and care in the city through the development of the Leeds Health and Care Plan.

26. In order to progress the thinking and partnership working that has been done to help inform the Leeds Health and Care Plan to date, a broader conversation will be had with citizens in communities. The conversation will be focussed on the ideas and direction of travel outlined in the Leeds Health and Care Plan and the changes proposed to integrate our system of community services. Citizens and communities will be engaged on what community strengths already exist for health and care, what they think about the plan and ideas to change community services, and how they wish to continue to be involved.

27. Using the feedback received, work is ongoing to develop the Local Care Partnership model through partnership wide engagement. This is a major change locally and will touch the lives of all people in Leeds. These changes will take a number of years to work towards and people are unlikely to start to see any changes until 2019-20 at the earliest. Before this point we will work with local people and stakeholders to make sure the model will deliver what people need and continue to inform them of progress.

Community Events

28. On Friday 1st December, The Reginald Centre hosted the Chapeltown Winter Festival. The event was jointly organised by Communities Team, Libraries and Community Hubs officers and had a storytelling performance by Rainbow Factory, Music by Manuka, and festive dancing from Trishool. The festive activities, included face painting, Santa's grotto, music and food. There was also a tombola and a raffle in which £200 was raised for charity. The local ward members including the Lord Mayor Cllr Dowson, counted down to the lights switch on.



29. 16 Days of Action – Domestic Violence

The 16 Days of Action ran from 25th November 2017 to 10th December 2017 with the aim of raising awareness of Domestic Violence issues and support services. The Inner North East Community Committee agreed to support activity during the 16 days with £1,500 from Wellbeing funding. Working with community partners, this year saw the most comprehensive programme of activities yet, supported with a social media campaign throughout the 16 days. This included radio coverage, coffee mornings, white ribbon walks and larger awareness events. INE Committee Members attended to support much of the activity.





30. 2018 INE Youth Summit

On 17th January 2018 at Sheepcar Club, the second Inner North East Youth Summit took place. The Lord Mayor was in attendance and opened the event. Approximately 34 young people and 25 adults attended from 14 community partner organisations. Partners included; Meanwood Amateur Boxing Club, RJC dance, First Base, Getaways Girls, ACES, North Leeds Music Centre, Cyclops Pedal Power, Gipsil, Feel Food Factor, LCC Youth Service, Leeds Street Doctors, Playhouse Youth and PHAB. Further information can be found in the INE YAF Summer Activities 2017-18 report presented to the Committee on 5th March 2018.



Communications & Social Media

31. The Communities Team officers have continued to use social media to promote the activities of the Inner North East Community Committee as well as advertising community events and local opportunities. The INE Facebook page recently passed the 600 'likes' milestone and, at the time of writing, the page has reached 605 'likes' up 37 from the 568 reported at the last Community Committee in December 2017. Social media continues to be an important communications tool between the council and local residents, and work is ongoing as to how this resource can be further utilised.

Challenges and Opportunities

32. The **Local Centres Programme** (LCP) seeks to utilise the £5m announced at Full Council in March 2017 to fund innovative and sustainable improvements to town and district centres as a component of supporting regeneration and growth across the city. The funding will provide a catalyst to drive further investment, lever match funding and maximise the impact of public investment by aligning it with other funds. The programme will build upon previous investment and utilise the best ideas from across the city to create accessible opportunities for growth.
33. There will be two rounds of bidding, with the first round having commenced in December 2017. Officers have worked proactively with Ward Members, Community Committees, business groups and others to develop expressions of interest which meet local needs within the terms of the Local Centres Programme (LCP). The expressions of interest will be evaluated and appropriate bids brought forward to Executive Board for consideration in March 2018 for call 1. A number of local bids have been submitted following consultation with ward Members.

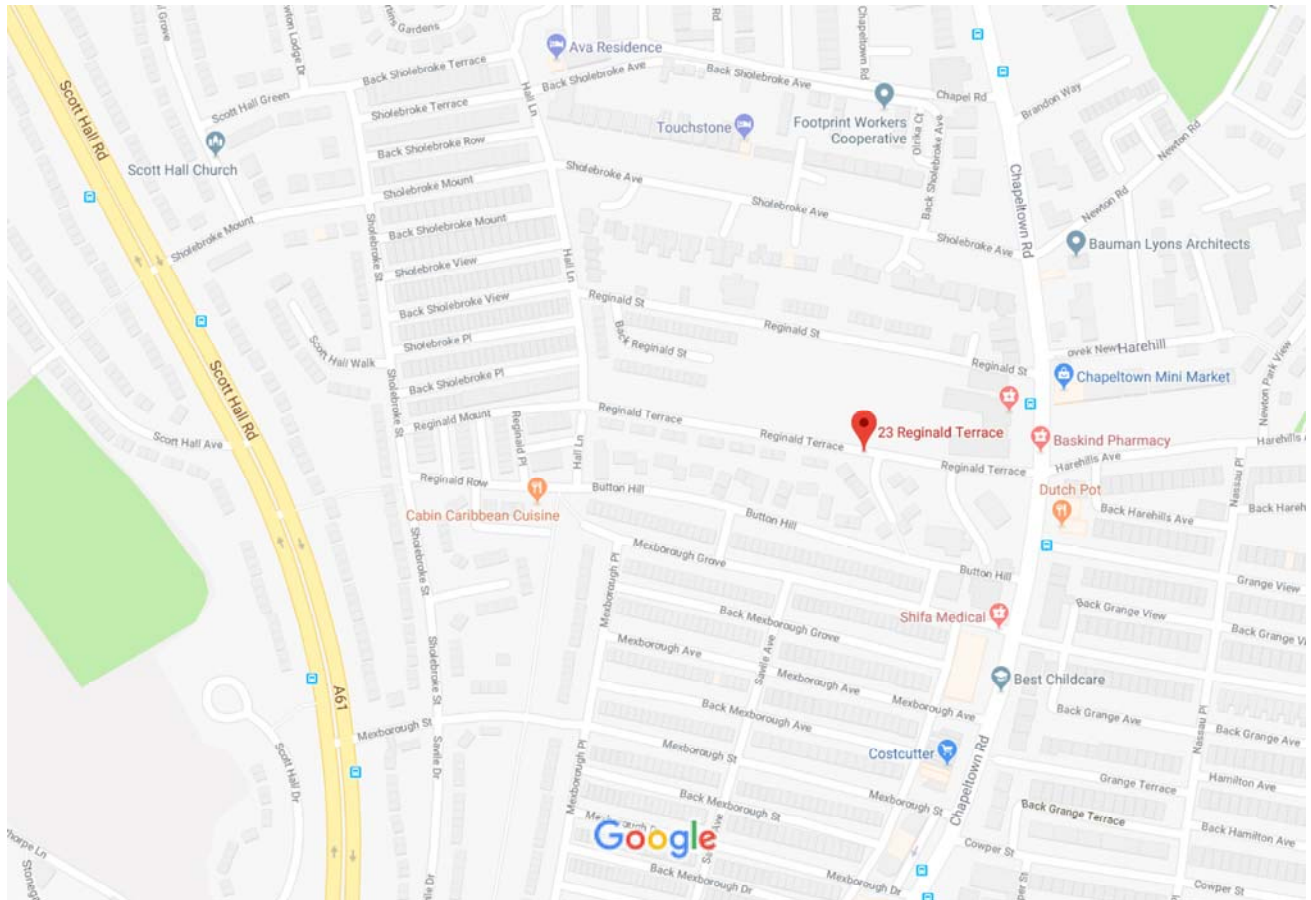
Conclusion

34. The report outlines a wide range activities being undertaken by the Community Committee.

Recommendations

35. That members note the contents of the report and make comment where appropriate.

Google Maps 23 Reginald Terrace



Map data ©2018 Google 50 m

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